



CEF
CHILD EVANGELISM
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Reaching children worldwide*

Board or Committee Candidate QUICK REVIEW

Characteristics

1) Potential committee members should possess the ability to:

- Listen and analyze
- Think clearly and creatively
- Work well with people individually and in a group

2) Potential committee members should have a willingness to prepare for and attend board and committee meetings.

- Ask questions
- Take responsibility and follow through on a given assignment
- Contribute personal and financial resources in a generous way according to circumstances
- Open doors in the community

3) Potential committee members should have a willingness to develop certain abilities if they do not already possess them.

- Cultivate and solicit funds
- Cultivate and recruit board members and other volunteers
- Read and understand financial statements
- Learn more about the substantive program areas of your ministry

4) Potential committee members shall possess honesty but sensitivity to and tolerance of differing views, including:

- Having a friendly, responsive and patient approach
- Community-building skills
- Personal integrity and a developed sense of values
- A concern for your nonprofit's development
- A sense of humor

Personal Commitment

- Minimum of three years' service
- Serve because they have specific skills and business expertise
- Come to all meetings and functions
- Give of their valuable time; (10-15 hours a month/more if retired)
- Share their talents
- Set the example by giving financially
- Be a strategist; visionary or idea person
- Not involve themselves in ministry details
- Evaluate and help solve problems
- Be an ambassador for the ministry
- Must recruit replacement when term is up

Faithful service on one of three Subcommittees

Financial Subcommittee

Fund-raising planning, budget development, cash flow analysis, purchasing, financial accountability, legal financial accountability

Personnel Subcommittee

Staff hiring, paid and volunteer development and support, salary and benefit review, conflict resolution, recruiting development

Ministry Subcommittee

Ministry planning and development, public speaking, prayer support and development, mission accountability

Major Responsibilities

Management: Help select and appoint staff, support and assess their performance. Take legal responsibility for the ministry.

Mission: Keep the ministry focused on its mission. Establish goals and approve long-range plans for reaching goals.

Relationship: Take the lead in establishing positive relations both inside (staff) and with the general public. This is done through fully understanding the organization and promoting it with a passion.

Finance: Assume responsibility for financial well-being by assuring the integrity of the financial management and by taking the lead in raising funds necessary to fulfill the goals of the ministry.